

| ITEM NUMBER | <p align="center"><b>MINUTES OF THE PARISH COUNCIL MEETING OF<br/>FENTON &amp; TORKSEY LOCK PARISH COUNCIL</b></p> <p align="center"><b>Held on 13<sup>th</sup> October 2016, 7pm at Kettlethorpe Village Hall</b></p>  | ACTION |
|-------------|---|--------|
|             | PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr K Oldfield, Ruth Keillar (Clerk)<br>Cllr H Weeks – from item<br>Cllr T Longmate – from item   |        |
| 42          | <u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u><br>None received   |        |
| 43          | <u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u><br>None received   |        |
| 44          | <u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u><br>member of public was present.  |        |
| 45          | <u>PREVIOUS MEETING NOTES</u><br>It was proposed by Cllr , seconded by Cllr and it was unanimously RESOLVED that the notes from the meeting held on 8 september 2016 be approved as a true record and signed as minutes.  |        |
| 46          | <u>TO CONSIDER</u>  |        |
|             | <u>TO RECEIVE REPORTS FROM OUTSIDE BODIES</u><br>Crime report from Gainsborough Rural South covering September 2016. has been received and noted.<br>Two crimes were reported during this period  |        |
|             | <u>CHAIRMAN’S REPORT FOR INFORMATION ONLY</u>   |        |
|             | <u>CLERK’S REPORT FOR INFORMATION ONLY</u>  |        |
|             | <u>COUNCILLORS’ REPORT FOR INFORMATION ONLY</u>   |        |
|             | <u>CORRESPONDENCE</u><br>A list of correspondence received for the period from 9 September to 13 October was noted and is attached.   |        |
|             | <u>FINANCIAL MATTERS</u> <ol style="list-style-type: none"> <li>a) To approve the statement of accounts and bank reconciliations for July<br/>             The RFO reported balances for September             <ol style="list-style-type: none"> <li>i. current account balance as £</li> <li>ii. deposit account balance as £</li> </ol>             It was proposed by Cllr, seconded by Cllr and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for September.           </li> <li>b) To approve Accounts for payment at 13 October<br/>             It was proposed by Cllr , seconded by Cllr and it was unanimously RESOLVED to accept the following accounts for payment:           </li> </ol> |        |

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|  | i.   |  |
|  | <u>TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK.</u><br>The following was agreed:-<br>i. Co-option notices for 2 councillors   |  |
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|  | <u>TO RECEIVE ANY UPDATES ON THE FOOTPATH BETWEEN TORKSEY LOCK &amp; LITTLE LONDON</u>   |  |
|  |  |  |
|  | <u>TO CONSIDER ACTIONS REGARDING THE SPEED LIMIT THROUGH TORKSEY LOCK TO FENTON.</u>   |  |
|  | <u>PLANNING MATTERS</u><br>It was reported that application Reference: W28/134761/16 (PL/0084/16) DEVELOPMENT: LAND OFF LINCOLN ROAD, FENTON TO RE-PROFILE ON-SITE SOILS AND SUBSOILS, AND THE IMPORTATION OF ADDITIONAL SOILS, TO CREATE A RELATIVELY FLAT AREA TO BE GRASS SEEDED AND USED AS A PADDOCK - Has been withdrawn (15/09/2016)  |  |
|  | <u>ANY URGENT ITEMS FOR DISCUSSION</u>   |  |
|  | <u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u>  |  |
|  | <u>DATE OF NEXT MEETING</u><br>The next meeting of Fenton and Torksey Lock parish council will take place on Thursday 10 <sup>th</sup> November – 7pm – Kettlethorpe Village Hall  |  |
|  | <u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL ELECTION MATTERS.</u><br>It was proposed by Cllr, seconded by Cllr and it was unanimously RESOLVED that no exclusion be made   |  |
|  | <u>TO TAKE NOMINATIONS AND VOTES FOR THE TWO EXISTING COUNCILLOR VACANCIES</u><br>An application to join the parish council had been received by email from<br>It was proposed by Cllr, seconded by Cllr and it was unanimously RESOLVED that Mrs H C Weeks be invited to join Fenton and Torksey Lock Parish Council<br>i. Declaration of Acceptance<br>ii. Register of Members' Interests<br>iii. Link to Terms of Reference documents |  |
|  | There being no further business the Chairman closed the meeting at   |  |

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|  | pm |  |
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CHAIRMAN.....G, NEWTON.....DATE.....10 NOVEMBER 2016...

Fenton & Torksey Lock Parish Council  
List of Correspondence  
Period from 15 July 2016 to 8 September 2016

Note that all parish councillors have access to the Parish Council email account.  
Incoming/outgoing emails will generally not all be listed here.  
Only those items requiring parish council attention or of particular interest to the parish will be included.  
All non-electronic correspondence will be included.

Incoming

|          |   |
|----------|---|
| 15/07/16 | Email from WLDC, Susan Norman – Notification of changes North Kesteven District Council has made to its Community Infrastructure Levy Draft Charging Schedule since it was published for consultation in May 2016.  |
| 16/07/16 | Email from Autela Payroll Services – Payroll Process and Pension Scheme update.   |
| 19/07/16 | Email from WLDC, Mark Sturgess - APPLICATION REFERENCE NO: 134599 - PROPOSAL: Planning application to vary condition 4 of planning permission 133055 granted 30 July 2015-revised plans with amended appearance, size, scale and position of plot 4. LOCATION: 40 Lincoln Road Fenton Lincoln LN1 2EP – notification of Planning Committee on 27 July |
| 26/07/16 | Letter from WLDC, Ian Knowles – regarding WLDC plans to reduce funding Council Tax Support Grant – parish list.   |
| 26/07/16 | Email from WLDC, Jane Bennet – IT training sessions info.   |
| 28/07/16 | Email from WLDC, Andy Gray – S106 agreement, play area – meeting arrangements   |
| 28/07/16 | Email from LCCHighways North, Donna Davies - Petition regarding “Lost Footpath” will be included at September meeting.  |
| 01/08/16 | Email from Saxilby Police – police report for July 2016 – no crimes in F/TL   |
| 03/08/16 | Email from /WLDC, Andy Gray - S106 agreement, play area – meeting arrangements  |
| 05/08/16 | Email from WLDC, Celia Chapman – Electoral register (password protected)  |
| 05/08/16 | Email from WLDC, Celia Chapman – Electoral register Password  |
| 08/08/16 | Email from LALC, Lindsey Westman – details of LALC AGM MEETING on 18 <sup>th</sup> October 2016   |

10/08/16 Email from WLDC, Natalie Kostiuk – S106 agreement - confirmation of meeting at WLDC 31<sup>st</sup> August at 1pm.

15/08/16 Email from LALC, Lindsey Westman – training sessions update.

17/08/16 Email from Neil Ingamells – resignation

17/08/16 Email from WLDC, Susan Norman - Neighbourhood Planning session information.

22/08/16 Email from LALC – news letter 159.

22/08/16 Email from Trevor Horwood – resignation

23/08/16 Email WLDC, Joanne Rainsforth – councillor vacancy notice x 2 (29 August – 19 Sept).

24/08/16 Email from PCSO Goodwill – bus-shelter window – not evidence of criminal damage.

25/08/16 Email from WLDC, Susan Norman - Agenda for the upcoming meeting of Council on 5 September 2016, together with Minutes of past meetings.

26/08/16 Email from LACL – safeguarding training - 3 November at North Kesteven District Council Offices, Sleaford 9.30am – 3.30pm

31/08/16 Letter from Grant Thornton – External Audit Report.

01/09/16 Email from Autela Payroll Services – statement.

05/09/16 Email from Saxibly Police - police report for August 2016 – no crimes in F/TL

06/09/16 Email from WLDC, Susan Norman – Wolds Arts Festival

06/09/16 Email from Elaine Bielby – request to display ‘Music with Mummy’ posters in PC notice boards

07/09/16 Email from WLDC, Andy Gray – S106 agreement – Maltkiln Lane - meeting feedback.

#### Outgoing

15/07/16 Email to WLDC, Andy Gray – S106 agreement

18/07/16 Email to LCCHighways North, Donna Davis – petition re “Lost Footpath”

21/07/16 Letter – planning application - PL/0084/16 - PADDOCK

21/07/16 Email to WLDC, planning – objections to application 134553.

03/08/16 Email to WLDC, Andy Gray – S106 agreement

05/08/16 Email to WLDC, Celia Chapman – request for electoral Register

09/08/16 Email to WLDC, Natalie Kostiuk - S106 agreement meeting

17/08/16 Email to Neil Ingamells – resignation acceptance

22/08/16 Email to WLDC, Joanne Rainsforth – resignation of Neil Ingamells

23/08/16 Email to Trevor Horwood – resignation acceptance

23/08/16 Email to WLDC, Joanne Rainsforth – resignation of Trevor Horwood