

ITEM NUMBER	<p align="center"><b>MINUTES OF THE PARISH COUNCIL MEETING OF FENTON &amp; TORKSEY LOCK PARISH COUNCIL</b></p> <p align="center"><b>Held on 8 December 2016, 7pm at Kettlethorpe Village Hall</b></p>	ACTION
	PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr K Oldfield, Ruth Keillar (Clerk)	
62	<u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u> None received	
63	<u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received	
64	<u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u> No members of public present.	
65	<u>PREVIOUS MEETING NOTES</u> It was proposed by Cllr Willcock, seconded by Cllr Newton and it was unanimously RESOLVED that the notes from the meeting held on 10 November 2016 be approved as a true record and signed as minutes.	
66	<u>CHAIRMAN'S REPORT FOR INFORMATION ONLY</u> The Chairman, Cllr Newton, reported that: <ol style="list-style-type: none"> <li>1. Following the application by and subsequent appointment of Mr M W Mellish as parish councillor at the meeting held on 10<sup>th</sup> November 2016, he tendered his resignation citing his reluctance to adopt the levels of technology being used by the parish council for communication.</li> <li>2. A desperate situation exists at the parish council as no viable applications had been received from any other parishioners to contribute to the work of the parish council by applying to become a member. The Chairman stated that he was extremely concerned about the future of the parish council as it is currently operating on the bare minimum of councillors. Any events or illness which would prevent a councillor attending would mean no business could be conducted. Ultimately, the worst case scenario is that the council would close and all parish business would fall to WLDC, with no input from the local community. The Chairman would urge any interested residents to step forward and contribute to the council to ensure control remains within the community.</li> </ol>	
67	<u>CLERK'S REPORT FOR INFORMATION ONLY</u> <ol style="list-style-type: none"> <li>1. Maintenance contractor R Marsh has not confirmed receipt of the contract – item 42/2016 – 55. It was agreed that the clerk will attempt further communication to ensure that Mr Marsh is able to carry out the works.</li> <li>2. Internal policies will be prepared for review at the January meeting as per the schedule agreed at item 42/2016 - 59</li> </ol>	Clerk  Clerk

68	<p><u>COUNCILLORS' REPORT FOR INFORMATION ONLY</u></p> <p>Cllr Willcock reported that the renewal insurance certificate had been received, for the period 21<sup>st</sup> November 2016 – 20 November 2017.</p>	
69	<p><u>CORRESPONDENCE</u></p> <p>A list of correspondence received for the period from 9 September to 13 October and from 10<sup>th</sup> October to 8<sup>th</sup> December was noted and is attached.</p> <p>A letter requesting a financial grant to the Citizens Advice Bureau has been received - it was agreed to add this to the agenda for the next meeting</p>	Clerk
70	<p><u>FINANCIAL MATTERS</u></p> <p>a) To approve the statement of accounts and bank reconciliations for November</p> <p>The RFO reported balances for November</p> <ul style="list-style-type: none"> <li>i. deposit account balance as £7030.87</li> <li>ii. current account balance as £4013.99</li> </ul> <p>It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for November.</p> <p>No unpresented cheques.</p> <p>b) To approve Accounts for payment at 8 December</p> <p>It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously RESOLVED to accept the following accounts for payment:</p> <ul style="list-style-type: none"> <li>215588 – R Marsh – hedgecutting - £120.00</li> <li>215589 – R Keillar – clerk's salary for November - £156.19</li> <li>215590 – R Keillar – clerk's expenses for November - £15.30</li> </ul> <p>c) After discussion it was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously RESOLVED that a precept of £5250.00 be submitted to WLDC – due by 6<sup>th</sup> January 2017. The final precept form was duly completed.</p> <p>d) It was agreed that a review of the Bank Mandate be added to the agenda for the next meeting.</p>	Cllr Willcock  Clerk
71	<p><u>TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK.</u></p> <p>No new items were proposed.</p>	
72	<p><u>TO CONSIDER THE TELEPHONE BOX IN FENTON FOLLOWING NOTIFICATION FROM WLDC THAT THIS SERVICE WILL BE REMOVED.</u></p> <p>It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously RESOLVED that WLDC be informed that the parish wishes to express an interest in the purchase of the Heritage telephone kiosk in Fenton for £1. It was agreed that the clerk contact WLDC to enquire about maintenance, services and pre-adoption repairs.</p>	Clerk

73	<u>TO RECEIVE ANY UPDATE REGARDING GRIT BINS AND SHOVELS.</u> It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously RESOLVED that the parish council purchase two scoops.	Cllr Newton
74	<u>PLANNING MATTERS</u> APPLICATION 135520 - Application to vary condition 11 of planning permission 127051 granted 22 September 2011-change 74 caravans to 97 caravans LOCATION: Little London Caravan Site Lincoln Road Torksey Lock Lincoln LN1 2EL This application comprised of a correction to the original application where the number of plots had been miscounted as 74 instead of 97. The PC had no comments	
75	<u>ANY URGENT ITEMS FOR DISCUSSION</u> None received	
76	<u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u> Further to email from WLDC received 10 November 2016 and reproduced in the MoM for that date under minute no. 60, the Chairman had sought legal advice through their insurance company which had been that the PC could not bring enforcement action against the parties as it was not a signatory to the agreement. A judicial review of WLDC's decision making process (but not the decision) could be undertaken but this action was not included under the PC's legal expenses cover. Accordingly the Chairman had prepared and circulated a draft response (Draft no 2) to the above WLDC email. After discussion, it was proposed by Cllr Newton, seconded by Cllr Oldfield and it was RESOLVED to submit the draft response to WLDC.	Cllr Newton
77	<u>DATE OF NEXT MEETING</u> The next meeting of Fenton and Torksey Lock parish council will take place on Thursday 12 <sup>th</sup> January 2017 – 7pm – Kettlethorpe Village Hall	
	There being no further business the Chairman closed the meeting at 8.50pm	

Signed.....G. NEWTON.....

Chairman

Date.....26 January 2017.....