

ITEM NUMBER	<p style="text-align: center;">MINUTES OF THE PARISH COUNCIL MEETING OF FENTON & TORKSEY LOCK PARISH COUNCIL Held on 9 February 2017, 7pm at Kettlethorpe Village Hall</p>	ACTION
	PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr K Oldfield, Cllr David Taylor, Ruth Keillar (Clerk)	
99	<p><u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL ELECTION MATTERS.</u></p> <p>This agenda item was not applicable as no members of the public were present, no applicants were present.</p>	
100	<p><u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u></p> <p>None received</p>	
101	<p><u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u></p> <p>None received</p>	
102	<p><u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u></p> <p>No members of public present.</p>	
103	<p><u>PREVIOUS MEETING NOTES</u></p> <p>The minutes were amended to include the title of the book donated by Trentside Links. It was proposed by Cllr Newton, seconded by Cllr Willcock and it was RESOLVED that the notes from the meeting held on 26 January 2017 be approved as a true record and signed as minutes.</p>	
104	<p><u>CHAIRMAN'S REPORT FOR INFORMATION ONLY</u></p> <p>Nothing to report</p>	
105	<p><u>CLERK'S REPORT FOR INFORMATION ONLY</u></p> <ol style="list-style-type: none"> 1. The clerk had attended a LALC event and reported that grants of up to £350 were available under the Transparency Code for small parishes. It was suggest that the details of how to apply be researched with the view to purchasing a laptop. 2. The event attended included a training session by Grant Thornton, external auditors and copies of the hand-out will be forwarded to the RFO 3. Quotes for the repair of the bus shelter window are pending 	<p>clerk</p> <p>clerk</p>
106	<p><u>COUNCILLORS' REPORT FOR INFORMATION ONLY</u></p> <p>Cllr Taylor reported that he had reported the damaged 50 mph sign at Torksey Lock Cllr Newton had also reported this and added that any reporting of the same issues was welcome. He added that the two 40 mph signs on the way out of the village are now working correctly</p>	
107	<p><u>TO RECEIVE REPORTS FROM OUTSIDE BODIES</u></p> <p>Crime report from Gainsborough Rural South covering period for January 2017 has been received and noted. 5 crimes in parish. Cllr Newton added that the last two reports represented a spike in statistics was an increase from the previous 12 month period. He questioned for example that as street lighting being turned off overnight in some areas, offering a possibly greater opportunity for criminal activity under cover of darkness. It was suggested that the figures be monitored and that if the higher figures continue advice should be sought from the police.</p>	
108	<p><u>CORRESPONDENCE</u></p> <p>A list of correspondence received for the period from 27 January to 9 February 2017 was noted and is attached.</p>	
109	<p><u>FINANCIAL MATTERS</u></p> <ol style="list-style-type: none"> i. To approve the statement of accounts and bank reconciliations for December <ul style="list-style-type: none"> The RFO reported balances for December <ol style="list-style-type: none"> a) deposit account balance as £7030.87 b) current account balance as £3054.43 	

	<p>Unpresented cheques: 215597 – Autela - £60.00 215598 – CAB - £50.00</p> <p>It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for January.</p> <p>ii. To approve Accounts for payment at 9 February 2017 It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED to accept the following accounts for payment: 215599 – R Keillar - expenses February - £15.30 215600 – Trentside Links Donation – £200.00 <i>see minute 110.</i></p> <p>iii. To receive any updates on the Bank Mandate. RFO Cllr Willcock reported that she and Cllr Taylor had attended the bank and that all agreed amendments to the bank mandate were now complete. <i>See minute 88.c.</i> The three signatories on the mandate are confirmed as Cllrs Newton, Willcock and Taylor.</p> <p>iv. Cllr Willcock reported that the new HMRC payment book for 2017-2018 had been received</p>	
110	<p><u>TO CONSIDER A DONATION TO TRENTSIDE LINKS.</u> reference letter 24/01/2017 from Sue Oliver – <i>see minute 87.</i></p> <p>It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously RESOLVED that a donation of £200.00 be awarded. <i>Payment of this item was approved in minute 100.ii</i></p>	
111	<p><u>TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK.</u> A poster with details and links for fault reporting Notice of the Annual Parish Meeting</p>	
112	<p><u>TO RECEIVE ANY UPDATES REGARDING THE HERITAGE TELEPHONE BOX IN FENTON</u> Nothing to report. It was agreed to remove this item off the agenda until more updates become available</p>	
113	<p><u>TO RECEIVE ANY UPDATES REGARDING THE DEFIBRILLATOR AVAILABILITY</u> The expression of interest has been made to WLDC and confirmation of receipt of same received. It was agreed to remove this item off the agenda until more updates become available</p>	
114	<p><u>PLANNING MATTERS</u> Applications received: 135712 – Land adjacent to 38 Lincoln Road, Fenton, LN1 2EP – proposed new dormer bungalow and detached double garage with studio over. Deadline 28 days from 3rd February. The chairman advised that he had examined the documents and he had no comments. No representations from any residents had been received however, it was noted that affected residents may not yet have received their notification letters</p>	
115	<p><u>TO CONSIDER THE AGENDA AND PUBLICITY FOR ANNUAL PARISH MEETING DUE ON 9 MARCH 2017.</u> The agenda for the Annual Parish Meeting was agreed and that this was to include an item for a Neighbourhood Plan. Cllr Newton had drafted a poster. It was agreed that this be displayed on the notice boards and website and facebook page. It was proposed by Cllr Newton, seconded by Cllr Taylor and it was RESOLVED that flyers of the poster be distributed to every household. Cllr Willcock objected. An up to date electoral register will be referenced for this exercise. It was agreed that WLDC representative Mr Luke Brown be requested to attend the APM to present information regarding a Neighbourhood Plan, should the parishioners wish to proceed with same.</p>	<p>Cllr GN Cllr DT clerk</p>

116	<p><u>TO CONSIDER GRASS CUTTING IN THE PARISH IN LIGHT OF LATEST LCC POLICY REGARDING AMENITY GRASS CUTTING</u></p> <p>Safety cuts will continue to be carried out, where a 1 meter strip at either side of highways will be maintained.</p> <p>Regular LCC Highways village cutting will reduce to 2 per annum, with some grant availability in the next financial year.</p> <p>It was agreed that the clerk obtain clarification of the parish's eligibility for any grant and the application process.</p> <p>It was agreed that quotes be obtained for the costs of cutting the areas affected by the reduction and probably future cessation of grass-cutting services currently carried out the LCC.</p>	Clerk Cllr GN Cllr DT
117	<p><u>ANY URGENT ITEMS FOR DISCUSSION</u></p> <p>None received</p>	
118	<p><u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u></p> <p>WLDC email of 26 January 2017 stated that</p> <p>“We have been in contact with the landowner who is taking legal advice. We expect to have response from them by the end of next week, following which I can update.”</p> <p>Nothing further has been received from WLDC and an update has again been requested.</p>	
119	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting and <u>Annual Parish Meeting</u> of Fenton and Torksey Lock parish council will take place on Thursday 9th March – 7pm – Kettlethorpe Village Hall</p>	
	There being no further business the Chairman closed the meeting at 7.58pm	

SignedG. NEWTON.....

Chairman

Date.....9 MARCH 2017.....