59/2017

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ITEM NUMBER	MINUTES OF THE PARISH COUNCIL MEETING OF	ACTION
	FENTON & TORKSEY LOCK PARISH COUNCIL	
	Held on 9 March 2017, 7pm at Kettlethorpe Village Hall	
	PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr David Taylor, Ruth Keillar (Clerk)	
120	TO RECEIVE APOLOGIES AND REASON FOR ABSENCE	
	Apologies had been received from Cllr K Oldfield – reasons accepted.	
	Cllr Oldfield had also submitted his apologies for April meeting – reasons accepted.	
121	TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA None received	
122	TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF	
122	PUBLIC FORUM	
	No members of public present at the commencement of the meeting. One member of the	
	public joined the meeting during the meeting.	
123	PREVIOUS MEETING NOTES	
123	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was RESOLVED that the notes	
	from the meeting held on 9 February 2017 be approved as a true record and signed as	
	minutes.	
124	CHAIRMAN'S REPORT FOR INFORMATION ONLY	
	i. Nothing to report	
	ii. Following the Annual Parish Meeting - held 9 March prior to the Parish Council	
	Meeting - action required relates to the Neighbourhood Plan item – see 124.iii.	
	iii. Following the Neighbourhood Plan presentation by Mr Like Brown, WLDC, and	
	discussion with residents present, it was agreed that the clerk will contact	clerk
	neighbouring parishes to establish if there is interest in a joint plan for the wider	
	area.	
125	CLERK'S REPORT FOR INFORMATION ONLY	
	1. The clerk will be taking annual leave w/c 24 th April, for two weeks (6 hours)	
	2. LIVES response to query about coverage has been received – see email 25/02/17	
	3. CSC Highways response to overhanging trees query has been received – see email	
	10/02/17	
126	COUNCILLORS' REPORT FOR INFORMATION ONLY	
	Nothing to report	
127	TO RECEIVE REPORTS FROM OUTSIDE BODIES	
	Crime report from Gainsborough Rural South covering period for February 2017 has been	
	received and noted. There were 2 crimes in parish – theft and burglary.	
128	CORRESPONDENCE	
	A list of correspondence received for the period from 10 February to 9 March 2017 was	
	noted and is attached.	
129	TO CONSIDER A DONATION TO LAUGHTERTON LIVES – reference letter 24/02/2017 –	
	Richard Elliott.	
	It was proposed by Cllr Willcock, seconded by Cllr Newton and it was unanimously	
	RESOLVED that a donation of £50 be made to Laughterton LIVES.	
130	FINANCIAL MATTERS	
	i. To approve the statement of accounts and bank reconciliations for February	
	The RFO reported balances for February	
	a) deposit account balance as £7030.87	
	b) current account balance as £2729.13	
	No unpresented cheques	
	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously	
	RESOLVED to approve the statement of accounts and bank reconciliation for	
	February.	

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	ii. To approve Accounts for payment at 9 March 2017			
	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously			
	RESOLVED to accept the following accounts for payment:			
	215601 – R Keillar – clerk's salary February - £159.19			
	215602 – Kettlethorpe Village Hall – hire for meetings April 2016 to March 2017 £208.00			
	215603 – Information commissioner (Data Protection) subscription for 2017-2018 £35.00			
	215604 – Laughterton LIVES donation – £50.00			
	iii. To consider the LALC pay-scale increases, which come into force on 1 st April 2017.			
	The NALC 2016-2018 National Salary Award, Annexe 2 for salary point 22 from 1 April 2017 is £10.739 per hour.			
	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously	RFO		
	RESOLVED to approve the above pay rate effective from 1 April 2017. RFO to advise Autela			
	iv. The Clerk reported that the new S137 spending allowances for 2017/2018 have been received from LALC – see correspondence email 02/03/17			
	v. The RFO reported that the Deposit Account will be taken to the bank on 1 st April to	RFO		
	be updated with interest accrued on the monies held. The RFO will update the			
	Parish council with end of year statement at the May meeting.			
131	PLANNING MATTERS			
	Nothing to report			
132				
	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED			
	that the following policies be adopted and that the Clerk be appointed as a second			
	administrator for the social media Facebook page.			
	i. Data Protection Policy ii Social Media Policy			
	lii Model Publication Scheme iv Communications policy			
133	TO RECEIVE ANY UPDATES REGARDING GRASS CUTTING IN THE PARISH and consider any			
	quotes received.			
	Quotations received, based on 3 cuts.			
	GJH Garden Services £660 (£220 per cut)			
	All Round Gardens £225 (£75 per cut)			
	James Pilfold Tree & Garden Care £255 (£85 per cut)			
	It has been clarified in email from LCC on 6 March 2017 that the total grant available is			
	£39.06 for 2017 for 2 cuts of the area specified on the LCC Amenity Grass area drawing –			
	930 square meters. The PC can claim this amount from LCC on completion of the cuts.			
	It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED	Cllr		
	to accept the quotation from all Round Gardens. The Chairman will advise the contractors	Newton		
	accordingly.			
	The clerk is to ascertain from LCC the details for obtaining the grant.	Clerk		
134	TO CONSIDER ACTION TO BE TAKEN REGARDING THE BROKEN BUS-SHELTER window and			
	quotes received.			
	A quotation has been received from All Round Gardens in the amount of £45 to replace the			
	broken acrylic panel at the Kettlethorpe bus shelter with a 4mm thick panel.			
	It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously			
	RESOLVED to accept this quotation.	Cllr		
	The Chairman will advise the contractor accordingly.	Newton		
135	TO CONSIDER AN APPLICATION TO THE TRANSPARENCY FUND - for equipment to aid the			
	parish council in adhering to the revised rulings regarding parishes with a turnover of			
	£25,000 or less.			
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	It was propos	sed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED				
	that the appl	ication be submitted for the acquisition of the following items and costs:				
	Laptop, softw	vare, Scanner and staff costs for 1 hour per month. The clerk will advise LALC.	clerk			
136	TO CONSIDER	R THE PUBLIC SPACE PROTECTION ORDER, CONSULTATION, and agree any				
	action require	ed. (WLDC email dated 15/2/17).				
	This order co	ncerns the issuing of fixed penalty notices or prosecutions where dog fouling is				
	not picked up	or is not properly disposed of.				
	It was propos	sed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED				
	that this paris	sh council supports this proposed PSPO and that the Chairman will complete	Cllr			
	and submit th	ne on-line questionnaire accordingly.	Newton			
	It was sugges	ted that any members of the public who wish to complete the online				
	questionnaire	e would add weight to the consultation.				
137	ANY URGENT	TITEMS FOR DISCUSSION				
	None receive	d				
138	TO RECEIVE A	ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA				
	The Chairman	n advised that WLDC email of 16/2/17 had been circulated to members. In				
	summary, thi	s stated that WLDC were minded to take formal enforcement action against				
	the landowne	er, however this would exclude enforcement of the funding for the play				
	equipment.					
	The Chairman	n had prepared a draft response to the above email and circulated this to				
	members for	comment. In summary, the draft response rejected the WLDC proposed action				
	because the i	main purpose of the s106 Agreement, the £4000 for the children's play area				
	and equipme	nt, will not be pursued.				
	It was propos	sed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED	Cllr			
	that the draft	t reply to WLDC be issued to WLDC.	Newton			
139	TO CONSIDER	R ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK.				
	i.	A link to the Register of Members' Interests to be added to the website	\CII*			
	II.	A list of Parish Assets to be added to the website)Cllr)Newton			
	III.	Notice of the Public Space Protection Order Consultation to be added to the				
		Facebook page and website				
	IV.	Survey for Broadband Provision – WLDC letter dated 6/3/17 to be added to				
		the Facebook page and website				
140		DATE OF NEXT MEETING				
	The next meeting of Fenton and Torksey Lock parish council will take place on Thursday 13 th					
		- Kettlethorpe Village Hall				
	There being no further business the Chairman closed the meeting at 9.25pm					

Signed
Chairman
Date