

ITEM NUMBER	<p style="text-align: center;">MINUTES OF THE PARISH COUNCIL MEETING OF FENTON & TORKSEY LOCK PARISH COUNCIL Held on 11 May 2017, 7pm at Kettlethorpe Village Hall</p>	ACTION
	PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr David Taylor, Cllr Keith Oldfield, Ruth Keillar (Clerk)	
159	<u>ELECTION OF CHAIR AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE.</u> It was proposed by Cllr Willcock, seconded by Cllr Taylor and it was RESOLVED that Cllr G Newton be elected as Chairman of the Council. Cllr Newton signed the Declaration of Acceptance of Office.	
160	<u>ELECTION OF VICE-CHAIR AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE.</u> It was agreed that this post be left as unelected.	
161	<u>ELECTION OF RESPONSIBLE FINANCIAL OFFICER AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE.</u> It was proposed by Cllr Newton, seconded by Cllr Taylor and it was RESOLVED that Cllr J Willcock be elected as Responsible Financial Officer to the Council. Cllr Willcock signed the Declaration of Acceptance of Office.	
162	<u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u> None received	
163	<u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received	
164	<u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u> No members of public present at the meeting.	
165	<u>PREVIOUS MEETING NOTES</u> It was proposed by Cllr Newton, seconded by Cllr Willcock and it was RESOLVED that the notes from the meeting held on 19 April 2017 be approved as a true record and signed as minutes.	
166	<u>CHAIRMAN'S REPORT FOR INFORMATION ONLY</u> <ol style="list-style-type: none"> i. The broken window at the Kettlethorpe Road bus shelter has been repaired again. ii. Nothing further to add to statement made at the Annual Parish meeting. 	
167	<u>CLERK'S REPORT FOR INFORMATION ONLY</u> <ol style="list-style-type: none"> i. LALC will be hosting a Clerks' Networking event on Thursday 6 July. It was agreed that the Clerk can attend this event pending confirmation of costs at the next meeting, which will be shared with Nocton Parish Council 	Clerk
168	<u>COUNCILLORS' REPORT FOR INFORMATION ONLY</u> Cllr Willcock reported that the Parishioner who had rented an allotment last year has been contacted to establish if he wishes to renew for this year.	
169	<u>TO RECEIVE REPORTS FROM OUTSIDE BODIES</u> Crime report from Gainsborough Rural South covering period for April 2017 has been received and noted. There was one crime (theft from a skip) in parish.	
170	<u>CORRESPONDENCE</u> A list of correspondence received for the period from 20 April to 11 May 2017 was noted and is attached.	
171	<u>FINANCIAL MATTERS</u> <ol style="list-style-type: none"> i. To approve the statement of accounts and bank reconciliations for April The RFO reported balances for April <ol style="list-style-type: none"> a) deposit account balance as £7041.91 b) current account balance as £7138.35 This balance included the Precept of £5250 – paid in on 3rd April. The LALC cheque (Transparency Fund) is not included in this balance. 	

	<p>No unpresented cheques It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for April.</p> <p>ii. To approve Accounts for payment at 11 May 2017 It was proposed by Cllr Newton seconded by Cllr Taylor and it was unanimously RESOLVED to accept the following accounts for payment: 215610 – R.Keillar – Clerk’s Salary, April £156.19 215611 – R.Marsh – grass-cutting for April and repair to bus-shelter £95.00 215612 – Abacus A.S Ltd – internal audit £72.00 215613 – R.Keillar – Clerk’s expenses for April £15.30</p> <p>iii. To consider the Annual Governance Statement – external audit. It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED that the Annual Governance Statement be approved.</p> <p>iv. To consider the Annual Accounting Statement – external audit. It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED that the Annual Accounting Statement be approved.</p> <p>The external Audit form was signed as required by the Chair and Clerk and will be processed as required by the RFO. It was agreed that the relevant notices be displayed as required.</p>	RFO
172	<u>PLANNING MATTERS</u> None received.	
173	<u>ANY URGENT ITEMS FOR DISCUSSION</u> None received	
174	<u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u> The Chairman confirmed that the action arising from the previous meeting, minute 156, had been carried out on 20 April 2017 and a response from WLDC was received on 28 April 2017 It was agreed to respond to WLDC, Andy Gray's email of 28 April 2017, as per the Chairman's draft response emailed to members on 6 May 2017	Cllr Newton
175	<u>DATE OF NEXT MEETING</u> The next meeting of Fenton and Torksey Lock Parish Council will take place on Thursday 8 June – 7pm at St Peter and St Paul Church, Kettlethorpe.	
	There being no further business the Chairman closed the meeting at 8.05 pm	

SignedG Newton.....

Chairman

Date.....8 June 2017.....