

ITEM NUMBER	<p align="center">MINUTES OF THE PARISH COUNCIL MEETING OF FENTON & TORKSEY LOCK PARISH COUNCIL Held on 22 June 2017, 7pm at The Private Room, The White Swan, Torksey Lock.</p>	ACTION
	PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr David Taylor, Ruth Keillar (Clerk)	
193	<u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u> Cllr Keith Oldfield	
194	<u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received	
195	<u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u> No members of public present at the meeting.	
196	<p><u>FINANCIAL MATTERS</u></p> <p>Following discrepancies in the Annual Audit Return forms, which had been previously submitted to the External Auditor, Grant Thornton, the RFO had made arrangements with Grant Thornton to re-submit the forms with amendments.</p> <p>A new Section 2 form has been provided by Grant Thornton who have, additionally, given written notification that it has been agreed that the annual return is to be sent to them by 3rd July 2017. (Email from Grant Thornton dated 21/6/17).</p> <p>The RFO stated her agreement with Grant Thornton was that the revised audit document was to be posted on Friday 23 June to reach them by Saturday 24 June or Monday 26 June 2017. The RFO stated that accordingly, the documents would be posted to Grant Thornton on 23 June in the stamped addressed business envelope they provided.</p> <ul style="list-style-type: none"> i. The Internal Auditor's Report was noted. ii. The Annual Governance Statement, Section 1, was noted (<i>previously approved 11 May 2017, at minute 171 iii</i>) iii. The Accounting Statement for 2016/17, Section 2, was amended and approved, with a replacement Section 2 form to record the correct figures which were supplied by the RFO. The RFO and Chairman signed and dated the form. <i>Recorded as minute 196 iii.</i> iv. The dates on the Notice of Date for the Commencement of Period for the Exercise of Public Rights, Schedule F2, were amended so as to comply with the notes on the schedule. v. The Declaration of Status of Published Accounts for the year ended 31 March 2017 was amended, to comply with the publishing date of the revised items. vi. It was noted that items to be posted on the website, so as to comply with the Transparency Code and the External Audit regulations, are ii, iii, iv and v above, on 30th June. vii. The amended forms will be submitted to Grant Thornton by the RFO by the new agreed deadline of 3rd July. 	<p>Clerk</p> <p>RFO- Cllr Willcock</p>
197	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Fenton and Torksey Lock Parish Council will take place on Thursday 20 July – 7pm at The Private Room, The White Swan, Torksey Lock.</p>	
	There being no further business the Chairman closed the meeting at 7.24 pm	

Signed

Chairman

Date.....