

ITEM NUMBER	<p align="center">MINUTES OF THE PARISH COUNCIL MEETING OF FENTON & TORKSEY LOCK PARISH COUNCIL</p> <p align="center">Held on 2 November 2017, 7pm at The Games Room, The White Swan, Torksey Lock.</p>	ACTION
	PRESENT: Cllr G Newton (Chair), Cllr Stuart Kinch, Cllr Keith Oldfield, Cllr Lee Cass, Cllr Frank Harris. Ruth Keillar (Clerk)	
237	<p><u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL ELECTION MATTERS.</u></p> <p><i>Should this resolution be passed, members of the public and press will be required to leave the meeting at this stage.</i></p> <p>i. To take nominations and votes for the existing councillor vacancies. No members of the public were present therefore no resolution was required. Two applications for the existing councillor vacancies were received. It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was RESOLVED that Mr Lee Cass be appointed as Councillor to the Parish Council. Mr Cass signed the Declaration of Acceptance and remained at the meeting as Cllr Cass. The Register of Members' Interests form and contact details will be forwarded to the clerk. It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was RESOLVED that Mr Frank Harris be appointed as Councillor to the Parish Council. Mr Harris signed the Declaration of Acceptance and remained at the meeting as Cllr Harris. The Register of Members' Interests form and contact details will be forwarded to the clerk.</p>	
238	<p><u>TO RECEIVE APOLOGIES AND REASON FOR ABSENCE</u></p> <p>None received.</p>	
239	<p><u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u></p> <p>None received</p>	
240	<p><u>TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF PUBLIC FORUM</u></p> <p>No members of public present at the meeting.</p>	
241	<p><u>PREVIOUS MEETING NOTES</u></p> <p>It was proposed by Cllr Newton, seconded by Cllr Kinch and it was RESOLVED that the notes from the meeting held on 21 September 2017 be approved as a true record and signed as minutes. Cllrs Cass and Harris abstained.</p>	
242	<p><u>TO CONSIDER THE FUTURE OF THE PARISH COUNCIL</u></p> <p>Following the appointment of two new Cllrs, at minute 237, the Parish Council can continue to carry out business. It was agreed that efforts to fill the existing three vacancies be continued.</p>	All
243	<p><u>CHAIRMAN'S REPORT FOR INFORMATION ONLY</u></p> <p>Nothing to report.</p>	
244	<p><u>CLERK'S REPORT FOR INFORMATION ONLY</u></p> <p>a) BSE & ENorth Highways – Parish Council cluster meeting attended on Thursday 5 October 2017. Notes of the presentation to follow.</p> <p>b) Notice 'The future of Fenton' placed on website (9/10/17)</p> <p>c) Invitation from Kettlethorpe/Laughterton PC to attend road Safety Partnership talk, Friday afternoon, November 17th at 2.00 pm. (one person only). This item will be discussed at minute 248.</p>	
245	<p><u>COUNCILLORS' REPORT FOR INFORMATION ONLY</u></p> <p>a) Cllr Oldfield reported that he had attended the BSE & ENorth Highways – Parish Council cluster meeting in Gainsborough – he had arranged independently and not through the Clerk.</p> <p>b) Cllr Kinch reported that an issue of drop kerbs for bus stops enabling disabled access to buses was relevant to two bus stops in the Parish. It was agreed that a letter requesting appropriate alterations to the two bus stops be submitted to County Cllr Butroid, in support of request made by Torksey Parish Council.</p>	Clerk
246	<p><u>TO RECEIVE REPORTS FROM OUTSIDE BODIES</u></p> <p>Crime reports from Gainsborough Rural South covering the following: period from 1-9-17 to 30-9-17 - 1 incident of vehicle crime reported in Torksey Lock. period from 1-10-17 to 29-10-17 - 1 incident of vehicle crime reported in Fenton.</p>	
247	<p><u>CORRESPONDENCE</u></p> <p>A list of correspondence received for the period from 21 July – 21 September 2017 was noted and is attached to the minutes of 21 September</p> <p>A list of correspondence received for the period from 22 September – 2 November 2017 was noted and is attached.</p>	
248	<p><u>TO RECEIVE ANY UPDATES REGARDING SPEED ACTIVATED SIGNS FOR THE PARISH</u></p> <p>Info received from Marton - Their 3 signs cost approx. £25k including installation plus a commuted sum to LCC. Took a long time to go through the process. Results very good initially. No actual data. From Saxilby – Installed by LCC and they don't provide feedback. Police put a mobile one on Mill Lane but again no feedback provided.</p>	

	<p>From Laughterton – a mobile unit is used as and when police not too busy to do it. Doesn't record anything so no feedback.</p> <p>They are having a rep from LRSP visit them for a chat on Friday 17/11 at 2pm and have invited 1 Cllr from F&TLPC to attend. Cllrs Kinch and Oldfield are available to attend and the Clerk will confirm further details.</p>	Clerk																				
249	<p><u>TO CONSIDER THE PURCHASE OF THE TELEPHONE KIOSK AND THE PURCHASE OF A DEFIBRILLATOR</u></p> <p>a) Contract for kiosk has been received. Reviewed with comments by Chairman and these issued for input from other members.</p> <p>It was proposed by Cllr Kinch, seconded by Cllr Cass and it was unanimously RESOLVED that the heritage kiosk on Maltkiln road be purchased from BT at the cost of £1. The Chair, Cllr Newton, signed the agreement and this will be submitted to BT.</p> <p>a) It was proposed by Cllr Newton, seconded by Cllr Kinch and it was unanimously RESOLVED that the purchase of the defibrillator from WLDC for £300 contribution from the Parish Council, be taken forward, as approved by WLDC (email 13/09/17). (see minute 222d)</p>	Clerk Clerk																				
250	<p><u>FINANCIAL MATTERS</u></p> <p>i. To approve the Statement of accounts and bank reconciliations for September as at 29 September 2017</p> <p>The RFO reported balances for September</p> <p>a) deposit account balance as £7041.91</p> <p>b) current account balance as £5949.64</p> <p>Uncleared cheques</p> <table> <tr> <td>215628 - £38.40</td> <td>Autela</td> </tr> <tr> <td>215629 - £125</td> <td>R Marsh</td> </tr> <tr> <td>215630 - £50</td> <td>Royal British Legion</td> </tr> </table> <p>It was proposed by Cllr Newton, seconded by Cllr Kinch and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for September.</p> <p>ii. To approve Accounts for payment 2 November 2017</p> <p>It was proposed by Cllr Newton seconded by Cllr Cass and it was unanimously RESOLVED to accept the following accounts for payment:</p> <table> <tr> <td>215656 - Mrs J Hardy, The White Swan – Charitable donation</td> <td>£50.00</td> </tr> <tr> <td>215657 – R Keillar – Clerk's salary for September 2017</td> <td>£209.91</td> </tr> <tr> <td>215658 – R Keillar – Clerk's expenses Sep/Oct 2017 (travel expenses: LCC Highways mtg 5/10/17 & PC mtg 19/10/17)</td> <td>£22.59</td> </tr> <tr> <td>215659 – R Marsh – invoice 003H, Grass cut September</td> <td>£50.00</td> </tr> <tr> <td>215660 – R Keillar – Clerk's salary for October 2017</td> <td>£168.35</td> </tr> <tr> <td>215661 - R Marsh – invoice H28, Grass cut September/new planting at Chestnut Corner</td> <td>£135.00</td> </tr> <tr> <td>215662 – British Telecommunications plc (purchase of the Heritage Telephone Kiosk, Maltkiln Road, Fenton)</td> <td>£1.00</td> </tr> </table> <p>iii. It was agreed to amend the bank mandate to add Cllr Cass as a signatory</p> <p>iv. <i>Cheque book numbers 215631 – 215655 has been lost in the post which is why cheques issued stop at 215630 and re-commence at 215656</i></p>	215628 - £38.40	Autela	215629 - £125	R Marsh	215630 - £50	Royal British Legion	215656 - Mrs J Hardy, The White Swan – Charitable donation	£50.00	215657 – R Keillar – Clerk's salary for September 2017	£209.91	215658 – R Keillar – Clerk's expenses Sep/Oct 2017 (travel expenses: LCC Highways mtg 5/10/17 & PC mtg 19/10/17)	£22.59	215659 – R Marsh – invoice 003H, Grass cut September	£50.00	215660 – R Keillar – Clerk's salary for October 2017	£168.35	215661 - R Marsh – invoice H28, Grass cut September/new planting at Chestnut Corner	£135.00	215662 – British Telecommunications plc (purchase of the Heritage Telephone Kiosk, Maltkiln Road, Fenton)	£1.00	Clerk
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251	<p><u>PLANNING MATTERS</u></p> <p><u>Applications received:</u></p> <p>136743 - 2no. dormer windows to front elevation and attached single garage to side elevation Location: Markham House Lincoln Road Torksey Lock Lincoln LN1 2EL Application Type: Householder Application Application Category: Householder Development Application reviewed without comment by Chairman. No other comments received.</p> <p><u>Decisions received:</u></p> <p>136181 - reserved matters (access, appearance, landscaping, layout and scale)to erect 3no. dwellings-following outline planning permission 135000 28 September 2016. Land at 32 Lincoln Road Fenton Lincoln LN1 2EP - Permission has been granted.</p> <p>136618 -rear single storey extension, 7 Fenton Fields Fenton Lincoln LN1 2GE - Permission has been granted.</p> <p>136673 - to erect garage, and garden room extension to side and rear of dwelling, Halfacre 21a Kettlethorpe Road Fenton Lincoln LN1 2ER - Permission has been granted.</p>																					
252	<u>ANY URGENT ITEMS FOR DISCUSSION</u>																					

	LALC Fees Increases Letter dated October 2017. Revised fees to be either £140.88 or £144.33 depending on which of 2 proposals is adopted. Presumably the fees increase will be applicable in 2017/18. Fees were £140.10 in 2016/17. The 2017/18 budget included £160 for LALC fees.	
253	<p><u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u></p> <p>In response to WLDC email of 20 September 2017, see previous minute 233, the Chairman sent the agreed response to WLDC on 22 September as follows:- Thank you for your email below of 20 September 2017. The content was discussed at the parish council meeting last evening and it was decided that the Parish Council would wait for you to finalise your response to the Parish Council. The Parish Council hopefully anticipate that this will be in time for the next Parish Council Meeting on 19th October 2017 and request that you keep us appraised of developments in this regard.</p> <p>No response received from WLDC so Chairman sent a request for an update on 16 October. No response received and further email sent on 25 October. Email received from A Gray on 26 October promised an update for this meeting. Email received from A Gray on 31 October as follows: "I have now spoken to our legal representatives and we are still in the process of communicating with the landowner/developer. We need to clarify a number of matters with them in order to move the process forward. In terms of the specific information relating to the view of planning officers, I will take advice as to whether I can share this at this stage. I am comfortable that I can share this, however do not want to prejudice any of the ongoing discussions with the developer/landowner. Many Thanks, Andy Gray"</p>	
254	<p><u>TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND/OR FACEBOOK PAGE.</u></p> <p>It was agreed that the following items be included: WLDC Stairlift poster - website</p>	clerk
255	<p><u>DATE OF NEXT MEETING DATE</u></p> <p>The next meeting of Fenton and Torksey Lock Parish Council will take place on Thursday 16 November – 7pm at The Games Room, The White Swan, Torksey Lock.</p>	
256	<p><u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL ELECTION MATTERS.</u></p> <p><i>Should this resolution be passed, members of the public and press will be required to leave the meeting at this stage.</i></p> <p>No members of the public were present therefore no resolution was required. Cllrs Kinch, Oldfield, Cass and Harris left the meeting at this point – 8.20pm</p> <p>a. Staff Appraisal. The staff appraisal was completed and signed by the Clerk/RFO and the Chairman.</p>	
	There being no further business the Chairman closed the meeting at 8.20 pm	

CHAIR.....G. NEWTON

DATE.....16 NOVEMBER 2017