| ITEM | MINUTES OF THE PARISH COUNCIL MEETING OF | ACTIO |
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| NUMBER | FENTON & TORKSEY LOCK PARISH COUNCIL | N |
| | Held on 26 January 2017, 7pm at Kettlethorpe Village Hall | |
| | PRESENT: Cllr G Newton (Chair), Cllr J Willcock (RFO), Cllr K Oldfield, Ruth Keillar (Clerk) Cllr | |
| | David Taylor (see minute 78.i.) | |
| | David Taylor (See Hilliate 78.1.) | |
| 78 | TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE | |
| | FOLLOWING CONFIDENTIAL ELECTION MATTERS. | |
| | It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously | |
| | RESOLVED that no exclusion be made. | |
| | i. To take nominations and votes for the existing councillor vacancies. | |
| | An application to join the parish council had been received by mail from Mr David Taylor, | |
| | who was present at the meeting. | |
| | It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously | |
| | RESOLVED that Mr Taylor be invited to join Fenton and Torksey Lock Parish Council. | |
| | Mr Taylor signed the Declaration of Acceptance and remained at the meeting as Cllr Taylor. | |
| | The Register of Members' Interests form and contact details will be forwarded to the clerk. | |
| 79 | TO RECEIVE APOLOGIES AND REASON FOR ABSENCE | |
| | None received | |
| 80 | TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA | |
| | None received | |
| 81 | TO RESOLVE TO SUSPEND THE MEETING TO ALLOW NO MORE THAN 15 MINUTES OF | |
| | PUBLIC FORUM | |
| | No members of public present. | |
| 82 | PREVIOUS MEETING NOTES | |
| | It was proposed by Cllr Newton, seconded by Cllr Willcock and it was RESOLVED that the | |
| | notes from the meeting held on 8 December 2016 be approved as a true record and signed | |
| | as minutes. Cllr Taylor abstained. | |
| 83 | CHAIRMAN'S REPORT FOR INFORMATION ONLY | |
| | The Chairman, Cllr Newton, reported that: | |
| | 1. The parish council meeting scheduled for 12 January 2017 had to be cancelled due | |
| | to the lack of there being a quorum. | |
| | The damaged speed sign at Torksey Lock had been reported by the chairman to LCC Highways on 17 January. | |
| 84 | CLERK'S REPORT FOR INFORMATION ONLY | |
| 04 | The meeting of 12 January was re-scheduled to 26 January and all proper | |
| | notifications were displayed. | |
| 85 | COUNCILLORS' REPORT FOR INFORMATION ONLY | |
| | Cllr Willcock reported that the speed sign at Torksey Lock had not been repaired. | |
| | Cllr Newton added that this was yet to be addressed and that Lighting faults reported in | |
| | August were still outstanding. He added that cut-backs to County Council services were | |
| | causing delayed repairs and services, including grass cutting. | |
| | Cllr Taylor added that 40mph signs into Fenton were in need of attention | Clerk |
| | Cllr Oldfield reported that overhanging tree growth along the Fenton to Kettlethorpe route | Clerk |
| | were a hazard. It was agreed that this would be reported to LCC Highways | |
| | Cllr Newton reported that the bus shelter window is broken again and it was agreed that | Clerk |
| | this be added to the agenda with quotes for the next meeting | |
| 86 | TO RECEIVE REPORTS FROM OUTSIDE BODIES | |
| | Crime report from Gainsborough Rural South covering period for December 2016 has been | |
| | received and noted. 3 crimes in Fenton (single vehicle RTC / attempted theft of motorbike / | |
| | lead removed from roof at building site and damage to patio doors. | |
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| 87 | <u>CORRESPONDENCE</u> | |
| | A list of correspondence received for the period from 9 December 2016 to 26 th January | |
| | 2017 was noted and is attached. | |
| | A letter had been received from Trentside Links requesting the council to consider a | |
| | financial donation – it was agreed to add this to the agenda for the next meeting. | |
| | A complimentary Trentside Links Book for 2017 has been received: 'Trentside Memories' | Clerk |
| 88 | FINANCIAL MATTERS | |
| | a) To approve the statement of accounts and bank reconciliations for December | |
| | The RFO reported balances for December | |
| | i. deposit account balance as £7030.87 | |
| | ii. current account balance as £3722.50 | |
| | It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously | |
| | RESOLVED to approve the statement of accounts and bank reconciliation for | |
| | December. | |
| | No unpresented cheques. | |
| | b) To approve Accounts for payment at 26 January | |
| | It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously | |
| | | |
| | RESOLVED to accept the following accounts for payment: | |
| | 215591 – R Keillar - clerk's salary December - £156.19 | |
| | 215592 – G Newton – reimbursement H.G.V shovels purchased for grit bins - £20.0 | |
| | It was proposed by Cllr Willcock, seconded by Cllr Oldfield and it was unanimously RESOLVE | יטי |
| | that Cllr Newton be accepted as signatory on his own cheque, due to there being only two | |
| | current signatories on the bank mandate. | |
| | 215593 – R Marsh – painting bus shelters, notice boards and Torksey Lock village | |
| | sign - £305.00 | |
| | 215594 – R Keillar – clerk's salary January - £156.19 | |
| | 215595 – R Keillar – expenses December - £15.30 | |
| | 215596 - R Keillar – expenses January - £15.30 | |
| | 215597 – Autela Payroll Services – Q2 and Q3 - £60.00 | |
| | *215598 – West Lindsey citizens Advice Bureau - £50.00 – see minute number 90. | |
| | c) It was agreed that Clir Taylor be added to the Bank Mandate, former Clir Horwood | Cllr |
| | be removed, Cllrs Newton and Willcock to remain. There will then be three | J/W |
| | signatories on the mandate. Cllrs Willcock and Taylor to liaise and attend the bank. | Cllr D/T |
| | d) The RFO reported: please be aware that the C/A balance includes £1175 to be | |
| | carried forward to meet the amount needed to add to the precept request of £5250 | 0, |
| | to cover expenditure predicted for April 2017 – March 2018 | |
| 89 | TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK. | |
| | A link to fault reporting to be added to the website. | |
| | Updated policies to be added to the website – see minute 94. | |
| 90 | TO CONSIDER A DONATION TO WEST LINSDEY CITIZENS ADVICE BUREAU. reference letter | r |
| | 8/12/2016 minute 69. | |
| | It was proposed by Cllr Taylor, seconded by Cllr Willcock and it was unanimously RESOLVED |) |
| | that a donation of £50 be awarded. It was proposed by Cllr Taylor, seconded by Cllr Willcoo | ck |
| | and it was unanimously RESOLVED that this was retrospectively added to the approved | |
| | payments – see minute 88 b) | |
| 91 | TO RECEIVE ANY UPDATES REGARDING THE HERITAGE TELEPHONE BOX IN FENTON | |
| | The council's expression of interest in adopting the kiosk has been acknowledged by WLDC |). |
| | Following a discussion regarding defibrillators and the possible siting on one in the kiosk, it | : |
| | was agreed that the clerk contact WLDC to register the council's interest in a defibrillator, | |
| | should the part-funded allocation be offered this year. | |
| | | Clerk |
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| 92 | TO RECEIVE ANY UPDATE REGARDING GRIT BINS AND SHOVELS. | | | | |
| | The Chairman ordered two grit scoops as agreed. These have been delivered and have been | | | | |
| | deployed in the grit bins on Kettlethorpe Road and Addison Place. | | | | |
| 93 | PLANNING MATTERS | | | | |
| | None | | | | |
| 94 | TO REVIEW THE FOLLOWING INTERNAL POLICIES | | | | |
| | It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously | | | | |
| | RESOLVED that the following policies be adopted: | | | | |
| | i. Standing Orders iii Code of Conduct | | | | |
| | ii. Financial Regulations iv Complaints | | | | |
| | It was agreed to review further policies at the March meeting. | | | | |
| 95 | ANY URGENT ITEMS FOR DISCUSSION | | | | |
| | None received | | | | |
| 96 | TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA | | | | |
| | WLDC email dated 3 Jan 2017 advised that | | | | |
| | "We have now formalised our request to the landowner and asked them to submit the | | | | |
| | relevant scheme in line with the S106 agreement. We expect this to be received in January | | | | |
| | 2017." | | | | |
| | The chairman has drafted a reply to this email and circulated it to members for comment. | | | | |
| | The Chairman has asked WLDC to provide any further updates for this meeting, however a | | | | |
| | response from the landowner is still pending. | | | | |
| | It was agreed to await the WLDC response and consider any further action at the next | | | | |
| | meeting. | | | | |
| | meeting. | | | | |
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| 97 | TO CONFIRM THE SCHEDULE OF MEETING DATES FOR 2017 | | | | |
| | The schedule had been circulated to all, a copy will be forwarded to Cllr Taylor. It was | | | | |
| | agreed that the schedule be adopted. | | | | |
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| 98 | DATE OF NEXT MEETING | | | | |
| | The next meeting of Fenton and Torksey Lock parish council will take place on Thursday 9 th | | | | |
| | February – 7pm – Kettlethorpe Village Hall | | | | |
| | There being no further business the Chairman closed the meeting at 8.40pm | | | | |
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| Signed |
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| Chairman |
| Date |