

87	<p><u>CORRESPONDENCE</u></p> <p>A list of correspondence received for the period from 9 December 2016 to 26th January 2017 was noted and is attached.</p> <p>A letter had been received from Trentside Links requesting the council to consider a financial donation – it was agreed to add this to the agenda for the next meeting.</p> <p>A complimentary Trentside Links Book for 2017 has been received: ‘Trentside Memories’</p>	Clerk
88	<p><u>FINANCIAL MATTERS</u></p> <p>a) To approve the statement of accounts and bank reconciliations for December</p> <p>The RFO reported balances for December</p> <ol style="list-style-type: none"> i. deposit account balance as £7030.87 ii. current account balance as £3722.50 <p>It was proposed by Cllr Newton, seconded by Cllr Oldfield and it was unanimously RESOLVED to approve the statement of accounts and bank reconciliation for December.</p> <p>No unrepresented cheques.</p> <p>b) To approve Accounts for payment at 26 January</p> <p>It was proposed by Cllr Newton, seconded by Cllr Taylor and it was unanimously RESOLVED to accept the following accounts for payment:</p> <p>215591 – R Keillar - clerk’s salary December - £156.19</p> <p>215592 – G Newton – reimbursement H.G.V shovels purchased for grit bins - £20.09</p> <p><i>It was proposed by Cllr Willcock, seconded by Cllr Oldfield and it was unanimously RESOLVED that Cllr Newton be accepted as signatory on his own cheque, due to there being only two current signatories on the bank mandate.</i></p> <p>215593 – R Marsh – painting bus shelters, notice boards and Torksey Lock village sign - £305.00</p> <p>215594 – R Keillar – clerk’s salary January - £156.19</p> <p>215595 – R Keillar – expenses December - £15.30</p> <p>215596 - R Keillar – expenses January - £15.30</p> <p>215597 – Autela Payroll Services – Q2 and Q3 - £60.00</p> <p>*215598 – West Lindsey citizens Advice Bureau - £50.00 – <i>see minute number 90.</i></p> <p>c) It was agreed that Cllr Taylor be added to the Bank Mandate, former Cllr Horwood be removed, Cllrs Newton and Willcock to remain. There will then be three signatories on the mandate. Cllrs Willcock and Taylor to liaise and attend the bank.</p> <p>d) The RFO reported: please be aware that the C/A balance includes £1175 to be carried forward to meet the amount needed to add to the precept request of £5250, to cover expenditure predicted for April 2017 – March 2018</p>	Cllr J/W Cllr D/T
89	<p><u>TO CONSIDER ITEMS FOR INCLUSION ON THE WEB SITE AND FACEBOOK.</u></p> <p>A link to fault reporting to be added to the website.</p> <p>Updated policies to be added to the website – <i>see minute 94.</i></p>	
90	<p><u>TO CONSIDER A DONATION TO WEST LINSDEY CITIZENS ADVICE BUREAU.</u> reference letter 8/12/2016 minute 69.</p> <p>It was proposed by Cllr Taylor, seconded by Cllr Willcock and it was unanimously RESOLVED that a donation of £50 be awarded. It was proposed by Cllr Taylor, seconded by Cllr Willcock and it was unanimously RESOLVED that this was retrospectively added to the approved payments – <i>see minute 88 b)</i></p>	
91	<p><u>TO RECEIVE ANY UPDATES REGARDING THE HERITAGE TELEPHONE BOX IN FENTON</u></p> <p>The council’s expression of interest in adopting the kiosk has been acknowledged by WLDC. Following a discussion regarding defibrillators and the possible siting on one in the kiosk, it was agreed that the clerk contact WLDC to register the council’s interest in a defibrillator, should the part-funded allocation be offered this year.</p>	Clerk

92	<p><u>TO RECEIVE ANY UPDATE REGARDING GRIT BINS AND SHOVELS.</u> The Chairman ordered two grit scoops as agreed. These have been delivered and have been deployed in the grit bins on Kettlethorpe Road and Addison Place.</p>					
93	<p><u>PLANNING MATTERS</u> None</p>					
94	<p><u>TO REVIEW THE FOLLOWING INTERNAL POLICIES</u> It was proposed by Cllr Newton, seconded by Cllr Willcock and it was unanimously RESOLVED that the following policies be adopted:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">i. Standing Orders</td> <td style="width: 50%;">iii Code of Conduct</td> </tr> <tr> <td>ii. Financial Regulations</td> <td>iv Complaints</td> </tr> </table> <p>It was agreed to review further policies at the March meeting.</p>	i. Standing Orders	iii Code of Conduct	ii. Financial Regulations	iv Complaints	
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ii. Financial Regulations	iv Complaints					
95	<p><u>ANY URGENT ITEMS FOR DISCUSSION</u> None received</p>					
96	<p><u>TO RECEIVE ANY UPDATES ON THE S106 AGREEMENT FOR THE PLAY AREA</u> WLDC email dated 3 Jan 2017 advised that “We have now formalised our request to the landowner and asked them to submit the relevant scheme in line with the S106 agreement. We expect this to be received in January 2017.” The chairman has drafted a reply to this email and circulated it to members for comment. The Chairman has asked WLDC to provide any further updates for this meeting, however a response from the landowner is still pending. It was agreed to await the WLDC response and consider any further action at the next meeting.</p>					
97	<p><u>TO CONFIRM THE SCHEDULE OF MEETING DATES FOR 2017</u> The schedule had been circulated to all, a copy will be forwarded to Cllr Taylor. It was agreed that the schedule be adopted.</p>					
98	<p><u>DATE OF NEXT MEETING</u> The next meeting of Fenton and Torksey Lock parish council will take place on Thursday 9th February – 7pm – Kettlethorpe Village Hall</p>					
	<p>There being no further business the Chairman closed the meeting at 8.40pm</p>					

Signed

Chairman

Date.....