

Fenton & Torksey Lock Parish Council

Minutes of the Ordinary Meeting of the Parish Council June 22nd 2026

Minutes of the Ordinary Meeting of Fenton & Torksey Lock Parish Council, held on June 22nd 2026 at The White Swan, Torksey Lock

Present:

Parish Councillors: L Davies, A Woods, D Canning-Hall, T Davies, L Nemeth, P Smith

District Councillor: Cllr. R Pilgrim

County Councillor: Cllr Wilmhurst

Public Forum: One member of the public present

District & County Cllrs. Updated the Council on proposals under Devolution. All district cllrs. would become redundant and the number of Councillors serving the community would be reduced by 55%.

Unemployment in WLDC is very high and WLDC are looking to fund a 'Wheels to Work' scheme to help people in their search for employment.

Meetings are taking place at WLDC with regard to creating a 'Quiet Lane' in Saxilby.

There was discussion around extending the 40mph speed limit to beyond the Scout Camp in Torksey Lock. Cllr. Wilmhurst took this away as a concern.

Item:

61. CHAIRMAN'S WELCOME – Cllr Davies welcomed all to the meeting

62. APOLOGIES FOR ABSENCE – Cllr Jupp – It was **RESOLVED** to accept his reason for absence.

63. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – None in relation to matters on the agenda

64. MINUTES – It was **RESOLVED** to accept the minutes of the May Annual meeting as a true and accurate record.

65. CLERK UPDATES

- i. Clerk still going through old files and disposing as necessary. The aim is to get any relevant information into a more workable and easier to access format.
- ii. The Clerk reminded Councillors that their declaration of members interests are legal documents and should be reviewed and updated if there is a change in circumstances. Any false or missing declarations can lead to prosecution.
- iii. Speed indicator devices have now been delivered. Cllr. Nemeth confirmed that she has spoken to residents on Newark Road and they are happy for the Council to go ahead with the installation of the devices as previously suggested. It was **RESOLVED** to contact LCC to get the posts installed.
- iv. The Clerk has visited the allotments in Torksey Lock and, in view of the adverse state of the allotments, she advised the Council to put any further discussions on hold pending completion of more pressing matters. It was **RESOLVED** to defer further discussion until other matters had been completed.
- v. Clerk currently having email issues logging into emails on the laptop. She can view emails on her phone but cannot currently reply to them. Clerk to chase up Parishes Online to rectify.

Fenton & Torksey Lock Parish Council – Minutes of the Ordinary Meeting Tuesday June 22nd 2026

Fenton & Torksey Lock Parish Council

Minutes of the Ordinary Meeting of the Parish Council June 22nd 2026

- vi. Once again minutes were late being added to the website despite them having been sent through to the webmaster prior to the publication date. The Clerk has contacted LALC to ask for more formalised lead times for webmaster actions and for log in details for the Council website administration as a backup.
- vii. The Clerk informed the Council that she is currently studying for the CiLCA qualification. This will be in her own time and not Council paid for hours.
- viii. Copies of the newsletter were circulated and handed out for delivery.

66. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

- i. Adoption of Volunteer policy – The Clerk asked that this be deferred to the next meeting as she has had insufficient time to complete the document. It was **RESOLVED** to defer to July meeting.
- ii. Adoption of Training and Development Policy - The Clerk asked that this be deferred to the next meeting as she has had insufficient time to complete the document. It was **RESOLVED** to defer to July meeting.
- iii. Maintenance of green areas – Complaints have been received with regard to some of the green spaces within the Parish. The Clerk has visited the sites and spoken to local residents. There is no evidence in the files that the Parish Council owns any of the land in question as it appears that the hand over was no completed. Clerk to investigate further.

In the meanwhile it was **RESOLVED** to clear the small piece of land between Addison Place and Fenton Fields and to speak to residents further. It was further **RESOLVED** to investigate the upkeep of the piece of land near the entrance to Fenton Fields.

Chestnut Corner is looking unkempt and needs attention. Shrubs and trees now overgrown and some trees are in the wrong place. Clerk to get quotes and speak to tree specialists re suggested works.

Clerk to contact LCC for maps for cutting schedule for Torksey Lock.
- iv. Additional Webmaster time – It was **RESOLVED** to pay for a further 10 hours of webmaster time @ £150 plus VAT.
- v. Clerk CiLCA fees – It was **RESOLVED** to pay for the CiLCA training for the Clerk - £540 including VAT – already in training budget.
- vi. Formation of Finance Committee – It was **RESOLVED** that all Councillors would form the Finance Committee. Budget meeting date to be set at next meeting.
- vii. Formation of Staffing Committee – It was **RESOLVED** that Cllrs. Canning-Hall, T Davies and Nemeth for the Staffing Committee
- viii. Memorial wreath – It was **RESOLVED** to look at having a bespoke wreath made to fit into the recess in the war memorial. This would help prevent damage from ground maintenance. A limit of £50 was set. Cllr. Wilmhurst informed the Council that there were potentially some small grants available for things such as this.

Memorial service to be added to next meeting agenda.

67. FINANCIAL REPORTS – To receive the financial report and approve payments.

i. RFO Report 22/06/2026

Fenton & Torksey Lock Parish Council

Minutes of the Ordinary Meeting of the Parish Council June 22nd 2026

ITEM	DESCRIPTION	COMMENT	NOTES
1.	Monies in bank as of 21st June 2026	Community Account = £2,094.23 Savings Account = £21,538.88 Total = £23,633.11 Bank reconciled to 21/06/2026	
2.	Bank activity	Bank charges June 2026 = £4.25 Interest on savings account June 2026 = £8.55	
3.	Paid invoices & expenses	Krinkles – Grass Cutting x 2 - £499.20 (£83.20 VAT) WLDC – Torksey Lock Defibrillator - £114 (VAT 19.00) Clerk – Salary - £234.51	
4.	Outstanding invoices & expenses	Elan City – Speed Indicator Devices - £5,615.98 (VAT £936)	
7.	Income received	None	
8.	Income outstanding	None	
9.	VAT	To date - £196.78 (£1,132.78)	

Bank Reconciliation:

	Jun-26				
Balance B/fwd	01/06/2026	£2,936.69	£21,530.33	£24,467.02	
Income		£0.00	£8.55	£8.55	
Plus income		£2,936.69	£21,538.88	£24,475.57	
Expenditure		£842.46	£0.00	£842.46	
Minus expenditure		£2,094.23	£21,538.88	£23,633.11	check
In Bank	22/06/2026	£2,094.23	£21,538.88	£23,633.11	check

Diane Semley 22/06/26

- ii. Payments were approved for the following:

Elan City – Speed Indicator Devices - £5,619.98 (VAT £936)

Zest Print Limited – Newsletters - £69.00

LALC – CiLCA Training - £540 (VAT £90)

Awaiting Krinkles invoice for May – Clerk has telephoned to check it has gone to correct email address.

68. PLANNING MATTERS – To consider applications and responses to planning matters – circulated prior to meeting.

Fenton & Torksey Lock Parish Council

Minutes of the Ordinary Meeting of the Parish Council June 22nd 2026

Developments on solar farm to be monitored.

Cllrs. Nemeth & Canning-Hall to join Clerk on visit to Trent Super Cluster consultation.

Application for extension to Polish Camp – comments to be made re speed past the camp and communication when events are being held.

69. CORRESPONDENCE – circulated prior to meeting

70. ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING

Footpath from Torksey Lock to Fenton to be added to September agenda to allow Clerk to find out more information.

Verges in Fenton looking weedy – Clerk to contact LCC.

71. DATE OF NEXT MEETING – To resolve to note the date of the next Ordinary meeting as Tuesday 20th July at the White Swan, Torksey Lock

Meeting Closed: 20.10