

FENTON & TORKSEY LOCK PARISH COUNCIL

AGENDA

To: All Members of Fenton & Torksey Lock Parish Council

Please consider yourself summoned to the **Ordinary Meeting of Fenton & Torksey Lock Parish Council** on **Monday 23rd March 2026 at 7.00 pm**. The meeting will be held in the White Swan, Torksey Lock, for the purpose of transacting the following business:

***Public Forum:** The period for public participation will be a maximum of fifteen minutes (unless the Chair extends this period) at the beginning of the meeting. The public may address the Council on current matters, or issues that may be considered for future agenda items.*

Please note any issues raised cannot be discussed at this meeting but will be added to the agenda for the next meeting or replied to via post or email.

Members of the public are expected to be polite, civil and respectful at all times during the meeting.

Questions or statements in writing should be submitted to the Clerk by noon on the day of the meeting – email: clerk@fentonandtorkseylock-pc.gov.uk

Reports from County & District Councillors and Other Invited Agencies may also be given during this time.

Once the public forum has ended the meeting will continue under Standing Orders. In extenuating circumstances, and only at the discretion of the Chair, the meeting may be moved out of formal session to allow the public to speak

AGENDA

1. CHAIRMANS WELCOME

2. APOLOGIES FOR ABSENCE

3. CO-OPTION OF COUNCILLOR

4. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS – To receive declarations of interest in respect of matters in this agenda.

- i. **MINUTES** - To consider and resolve to approve the Minutes of the February Ordinary Meeting of the Council.

5. CLERK UPDATES

6. BUSINESS MATTERS FOR CONSIDERATION – To consider and review:

- i. Parish Grass cutting contract
- ii. Kettlethorpe grass cutting contribution agreement
- iii. Review, approval & Adoption of Policies – documents circulated prior to meeting
 - a. Complaints Policy
 - b. Vexatious & abusive policy
 - c. Data Breach policy
 - d. Reserves Policy
- iv. Newsletter – Draft copy circulated prior to the meeting
- v. Defibrillator in Torksey Lock
- vi. Annual Parish Meeting
- vii. Security Equipment
- viii. Meeting Room(s)

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7. FINANCIAL REPORTS – To receive the financial report and approve payments.

- i. RFO report
- ii. Approve payments as on payment approval form
 - a. LALC Subscription - £189.48
 - b. LALC training scheme - £156.00
 - c. Clerk expenses - SLCC membership - £126

8. PLANNING MATTERS – To consider applications and responses to planning matters – circulated prior to meeting.

9. CORRESPONDENCE – circulated prior to meeting

10. ONGOING MINOR ITEMS AND AGENDA ITEMS FOR THE NEXT MEETING

11. DATE OF NEXT MEETING – To resolve to note the date of the next Ordinary meeting as Monday 27th April 2026