

FENTON & TORKSEY LOCK PARISH COUNCIL

MINUTES

Councillors are summoned to attend an Ordinary Meeting of the Parish Council

To be held on Monday 22nd September 2025

Starting at 7.00 pm

Poppies Lincoln Road Fenton

Members of the public and press are cordially invited to attend

155. Those present.

Cllr Davies.

Chairman.

Cllr Smith.

Cllr Woods.

Cllr Nemeth,

Cllr Canning-Jones.

Mr R. Pilgrim.

Parish Clerk. District Councillor.

156. Apologies for Absence.

None received.

157. Declarations of Interest.

None received.

158 The Chairman will suspend the meeting for a period of 15 minutes to allow for a public forum.

Grass cutting Torksey Lock. The verges running from the Poppies to the White Swan are in need of cutting, Similarly, the grassed area in front of the White Swan will be needing attention in the new season. The contractors will be contacted and asked to add these areas to the grass cutting contract for 2026.

Agendas ad Minutes in notice boards. Council has been asked to ensure that all Minutes and Agendas are posted in the notice boards. For convenience, copies should also be posted on the PC's Facebook page and on the Parish Council's website.

Footpath clearance. Council's contractors will be asked if they can clear the footpaths on the western side of the carriageway (A156), and widen them to their proper width.

159. Approval of the Minutes of the last meeting, held on Monday 28th July 2025.

Resolved. That the Minutes of the last meeting be approved as a true record.

Proposed Cllr Nemeth Seconded Cllr Woods. Carried unanimously.

160, Matters arising from the Minutes of the last Meeting.

(Not included in this Agenda).

None received.

161, Amendments to the Agenda by Resolution.

Signing of the Exemption Certificate. Item 170.

Resolved. That the AGAR Certificate of Exemption should be signed by the Chairman at item 170

Proposed Cllr Davies. Seconded Cllr Canning – Jones. Carried unanimously.

162, AGAR Assertion 10 for year end 2026.

An audit of all personal material as defined by GDPR and held by Council has to be completed by March 31st 2026. E mail addresses will have to be changed to Gov.uk addresses and Councillors undergo training in GDPR data protection and their responsibilities.

161. Parish allotments.

Facebook will be used to advertise the allotments and ask the residents if they would have any interest in using the allotments. (LN)

162. Cemetery Charges. For discussion.

This relates to the annual one third charge against expenses for the maintenance of the churchyard at Kettlethorpe Parish Church. This a pre-existing charge. The cost of maintenance is split three ways between Kettlethorpe Parish Council, Kettlethorpe Parochial Church Council and Fenton and Torksey Locvk Parish Council.

At the July Parish Council meeting Fenton and Torksey Lock Parish Council approved the payment against Year ending 2025, which now seems to be in dispute.

163. For discussion: Installation of Street lighting Lincoln Road.

Council is considering becoming its own lighting authority.

Details of cost and implementation will be researched before the next meeting.

Contact Fytche-Taylor for possible details planning and pricing the project.

164. Pedestrian Crossing, Shadwell House. Bus stops. This project will require an assessment of the number of pedestrians crossing the road during a twenty-four-hour period. The installation of a regulated crossing is an expensive exercise both to instal and to run. The Clerk will write to Highways for an initial assessment of the request.

165. Malt Kiln Road. Refuse Bins left on the street.

West Lindsey District Council has researched the subject and found that providing the bins are left within the Curtilage of the property, the householders are acting legally when leaving the wheelie bins on the street. It was found that all the bins currently left in the street were left within the curtilage of the properties in question, therefore there is nothing that West Lindsey District Council, or the Parish Council can do to have them removed.

166. Notice boards. Delivery address and installation.

A contractor has been found who will collect the notice boards form Pelican an Trust and store them until he is able to install them. The Clerk has requested a quotation for collection, and a separate quotation for the installation.

The old notice Boards will be disposed of and replaced on Council's Fixed Asset Register by the new boards.

167. For discussion. Concerns relating to the tenants of the Flats. Record of events.

It has been suggested that Council should endeavour to keep a record of events at the flats, which can then be referred to ACIS as the owners. Residents' views will be sought.

168. For discussion. Parish Council Facebook page. (DCJ) (LN).

The membership will be audited by the administrators. It is possible that there are a number of people registered as members who are not eligible.

169. Torksey Lock.

i. Condition of the footpaths. (LN)

Cllr Nemeth is continuing to look at the restatement of pathways from Torksey Bridge to the beginning of housing on Lincoln Road just short of the Poppies.

ii. Speeding through Torksey Lock A1133. (RAP)

- **LRSP. Purchase of speed reminder signs.** The passive speed reminder signs have been ordered and should be eady for installation at Torksey Lock, A1133, before the next meeting.

iii. For discussion: Area of land in front of the White Swan.

Meeting with Cllr Wimhurst (LCC) and Highways intentions.

Cllr Wimhurst has been in touch to assure Council that plans are being developed to deal with the problems caused by motorists parking at this site. Details of the plans have not been made available to the Prish Council as yet. The Clerk will write for a progress report.

170. Finance.**a. Financial statement July 2025.**

Resolved. That the Financial Statement be approved as a true record.

Prop Cllr Nemeth Sec Cllr Woods

b. Invoices for Payment.

Krinkels	1111161	£156.00
----------	---------	---------

Krinkels	1110842	£312.00
----------	---------	---------

c. Exemption Certificate.

The Certificate was duly signed by the Chairman on behalf of Councillors.

The Certificate will now be sent to the external auditors.

171. Future Agenda Items.

Nothing received.

172. Dates of Future Meetings.

a. Monday 27th October 2025.

b. Monday 24th November 2025.

c. Monday 27th December 2025.

173. Closure of the meeting.

There being no further business the meeting was closed at 2103 (9.03 pm)

R. Pilgrim.

Parish Clerk.